



Felton Laboratory Charter School  
Agenda for Thursday, September 8, 2016  
Cafeteria  
6:00 PM

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes
- IV. Reading of Mission Statement: "The mission of Felton Laboratory Charter School is to provide a rigorous, creative and a diverse learning environment through Science, Technology, Engineering, Arts and Mathematics (STEAM)."
- V. Finance Information
- VI. Executive Session
- VII. Voting on Proposal
- VIII. Adjournment

**Felton Laboratory Charter School Board of Trustees Meeting**  
**Thursday, September 8, 2016**

**Minutes**

Attendees: Dr. Jennifer Cash, Mr. Michael Coaxum, Mrs. Phebian Davis-Culler, Mr. Rogers C. Ideozu, Dr. Wanda Johnson, Mrs. Cynthia D. Keller, Mr. Alexander Tryciecky, Mr. James Whetstone, and Dr. Gloria D. Winkler

- I. The meeting was called to order at 6:06 p.m. by A. Tryciecky, board chairperson. He welcomed the parents and visitors.
- II. Adoption of agenda - A motion to adopt the agenda was made by J. Cash and seconded by C. Keller. *Result of voting: 7 yea; 0 nay*
- III. A question about the amount of the increase in the lease contract was asked by P. Culler-Davis. She wanted to know how much was the increase over last year, or whether the \$81,000 was the increased amount. She stated that someone approached her and said the increase was 150% over the prior year's amount. Response was that Mr. Coaxum gave us the \$81,000 figure, which is the amount for this year, but he did not state that it was 150% over last year's amount. A motion to approve the minutes was made by C. Keller and seconded by J. Whetstone. *Result of voting: 7 yea; 0 nay*
- IV. The mission statement was read by all board members who were in attendance.
- V. Finance-Financial Updates
  - a. School Transactions P. Davis-Culler provided information concerning the audit report.
    - i. The auditor was scheduled to come on yesterday, August 17, 2016 they were postponed. A new CPA firm is coming out to get them (FLCS) in shape for the audit. The audit will be later this month.
    - ii. The audit reporting deadline to the state for SCSU is 9/30/2016, and FLCS must be included in the report as a component unit. However, the University will probably miss the deadline. At this point the ramifications for FLCS are unknown.
    - iii. The contract between SCSU and FLCS had an error. It stated that the reporting deadline was 12/31/2016. The lawyer who put the date in the contract, Craig Burgess, is no longer with the University.
    - iv. Davis-Culler is working with the auditor, comptroller, and vice president for finance at SCSU to resolve the issue. SCSU has contacted the comptroller to see if they can report the unit, FLCS, separately or get an extension. More information should be available by Monday (9/12/2016).
    - v. The responsibility for missing the deadline falls on SCSU, not FLCS.

vi. However, FLCS will not miss its deadline for reporting to the charter school district (December 1).

b. Monthly Updates

- i. M. Coaxum distributed the reports for July and August. The budget, which was distributed at last month's meeting, was not included since the base budget has to be approved by the board. The budget was based on numbers from last year.
- ii. Coaxum is working with the charter school district to get reports in line with their requirements. As more information is received there may be some changes to the structure of the reports.

c. Update on Lease agreement

- i. Research has been done regarding the concerns from the board. The 150% increase was put in the contract to protect SCSU and would not be enforced unless FLCS decided to leave without prior notice.
- ii. The technology piece of the contract is being worked on. Technology services will be on an "as needed" basis, when FLCS needs the University to handle issues (servicing) that cannot be resolved internally. Rates will be higher since services will not be on an annual basis. According to SCSU, the "per occurrence" fee will be included in the contract.

VI. Executive Session

- At 6:38 p.m., a motion to go into executive session was made by J. Whetstone and seconded by J. Cash. *Result of voting: 7 yea; 0 nay*
- At 7:58 p.m. a motion to go back into open session was made by J. Whetstone and seconded by R. Ideozu. *Result of voting: 7 yea; 0 nay*
  - *No action was taken during executive session*

VII. Voting on Proposal

A motion to approve the budget as presented in the last board meeting was made by J. Cash and seconded by R. Ideozu. *Result of voting: 7 yea; 0 nay*

VIII. Ending Comments:

- Parent comment: Parents are upset about the 24 hour notice for board meetings. They feel that they are not being notified ahead of time of the meetings.
- Since parent drop their kids off on the sides they feel that they are getting to see the notices that are on the front door because they are not coming into the school anymore.
- Look into putting notices in newspaper and on radio as well as via email.

IX. Adjournment: The meeting adjourned at 8:03 p.m. with a motion given by J. Cash and seconded by J. Whetstone. *Result of voting: 7 yea; 0 nay*

X. Submitted by Wanda Johnson