

Music Teacher

JOB SPECIFICATIONS

Education and Experience:

Education and experience as required by state certification authorities

Knowledge:

Knowledge of the procedures and activities of the school which pertain to the specific duties and responsibilities of the position. Knowledge in the methods for developing lesson plans and materials, and classroom activities which stimulate learning. Knowledge of the records, forms, and reports which must be prepared and maintained. Knowledge of the materials and information which must be prepared for classroom instructional activities.

Skills/Effort:

Ability to provide instruction to students through explanation, demonstration, and/or supervised practice. Ability to supervise students and maintain order in various classroom and instructional activities and situations.

Working Conditions:

Conducts duties in a classroom environment with no significant exposure to environmental conditions. Requires ability to work under a degree of stress-related duties that require constant attention and working with students.

Responsibilities include:

- Teach music courses to students including voice, tone, tempo and rhythm skills.
- Train, rehearse and lead students in school and community musical programs.
- Conduct music classes according to rules and regulations established by Board of education.
- Develop and maintain an effective music educational program for students.
- Schedule daily classes to instruct and rehearse within the assigned time.
- Understand potentials and skills of each student and guide individual student according to their skills.
- Evaluate student performance and provide feedback and assistance to improve their musical skills.
- Maintain lesson plans and instructional materials for students.
- Recommend maintenances and repairs for musical instruments when necessary.
- Maintain student behavioral standards to ensure productive and disciplined environment during group rehearsals, practices, and performances.
- Collaborate with school administration to organize musical programs for civic functions and school productions.

- Monitor students in and out of the classrooms.
- Maintain safe and positive learning environment for students.
- Participate in curriculum development programs, student activities and faculty committees.
- Attend educational workshops, trainings and professional improvement programs to maintain professional competence.
- Maintain student grading and attendance records.
- Evaluate student progress and ensure that students complete daily assignments.