



AGENDA

**Felton Laboratory Charter School
Board Meeting
FLCS Cafeteria
December 5, 2016
6:00 PM**

- I.** Call to Order
- II.** Adoption of Agenda
- III.** Approval of Minutes
- IV.** Reading of the Mission Statement: “The mission of Felton Laboratory Charter School is to provide a rigorous, creative and a diverse learning environment through Science, Technology, Engineering, Arts and Mathematics (STEAM).”
- V.** Public Comment
- VI.** Elections and bylaws
- VII.** Executive Session
- VIII.** Action on Item(s) from Executive Session
- IX.** Adjournment

**Felton Laboratory Charter School Board of Trustees Called Meeting
Monday, December 5, 2016**

Minutes

Attendees: Mrs. Melissa Amaker-Small, Dr. Jennifer Cash, Mr. Michael Coaxum, Mrs. Phebian Davis-Culler, Mr. Rogers C. Ideozu, Dr. Wanda Johnson, Mrs. Cynthia D. Keller, Mr. Alexander Tryciecky, and Dr. Gloria D. Winkler

I. The meeting was called to order at 6:09 p.m. by A. Tryciecky, board chairperson.

A. Tryciecky thanked the parents and teachers who came out to support the board.

II. Elections and bylaws

A. Bylaws

1. Purpose of the meeting was to go over the bylaws to ensure that they were in line with state law.
2. Bylaws were sent out via email earlier for board members to review prior to the meeting.
3. Articles 3 and 4 were areas of concern. The original bylaws did not take into account the changes due to state laws for charter schools.

B. Elections

1. FLCS bylaws indicate that terms are for two years and four years, while the Charter School Alliance recommends terms of one year and two years.
2. FLCS does not run the elections. The Charter School Alliance runs the elections for the school and certifies the results. In the election for 2015 the results were certified but the terms were not indicated for the elected members.
3. Suggestion was to have the elections in February 2017 and then go back to having elections in November. If we wait until November 2017 to hold elections, all members would be rotated off; however members can be re-elected or re-appointed.
4. Board members need to be cognizant of their terms which will be either one year or two years for this year only. After this year, there will only be two year terms, elected in alternate years. Those persons elected in February 2017 will be up for election in 2018. Those who are staying will be up for election in 2017. A lottery will be used to determine which members will be up for election. For the lottery this election three elected and one appointed members will be up for election.
5. Process for elections should be included in the bylaws.
6. Discussion- The requirements for composition of the board need to be kept in mind (50% must have an education or business background; someone with a financial accounting background).

7. Resignations are dealt with in Article 4, Section 11-Vacancies. The wording needs to indicate whether the vacancy is elected or appointed when replacing members.
 8. Subcommittee should look at the information discussed, hash out necessary changes, and bring it back to the board.
 9. Lottery should be held during Thursday's regular meeting December 8, 2016.
- C. J. Cash moved to conduct the lottery on Thursday, December 8, 2016 for three elected and one appointed board members. *Result of voting: 7 yea; 0 nay*
1. R. Ideozu suggested that the board should consider attendance at regular meetings when rolling members off.
 2. This should be reviewed by the subcommittee to revise bylaws. This could be in a section concerning removal of members.
 3. Dr. Winkler-The law says that nominations open and the process for elections start after one week. The time frame for elections could be February or March. The law also gives requirements for board members. The Charter School Alliance needs to be notified concerning the timeframe for elections.
- D. A motion to conduct the elections in March 2017 using the current bylaws of FLCS with the exception of some modification of terms (4 year and 2 year terms) was made by R. Ideozu and seconded by M. Amaker-Small. *Result of voting: 7 yea; 0 nay*

III. Executive Session

- At 6:58 p.m., a motion to go into executive session was made by M. Amaker-Small and seconded by P. Culler-Davis. *Result of voting: 7 yea; 0 nay*
- At 8:06 p.m. a motion to go back into open session was made by J. Cash and seconded by C. Keller. *Result of voting: 6 yea; 0 nay; Ideozu left before the session ended.*
 - *No action was taken during executive session*

IV. Ending Comments:

- P. Culler-Davis thanked the board for their support.
- W. Johnson will not be in attendance at the December regular meeting.

V. Adjournment

- The meeting adjourned at 8:14 p.m. with a motion given by J. Cash and seconded by C. Keller. *Result of voting: 6 yea; 0 nay*

VI. Submitted by W. Johnson