



AGENDA

**Felton Laboratory Charter School
Board Meeting
FLCS Cafeteria
February 9, 2017
6:00 PM**

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes
- IV. Reading of the Mission Statement: “The mission of Felton Laboratory Charter School is to provide a rigorous, creative and a diverse learning environment through Science, Technology, Engineering, Arts and Mathematics (STEAM).”
- V. Public Comments
This official meeting of the Board is by law a public meeting and the Board values citizen input; however, in order to protect the integrity of the adopted agenda, public dialogue will be restricted to the “Public Comments” section of the agenda or as directed by the Board chairman. The following shall be allowed:
 - i. Each speaker has two minutes
 - ii. Speakers may not ask questions of Board Members
 - iii. Board Members may not engage speakers in discussion
 - iv. Disruptive behavior is not permitted
 - v. Personal attacks aimed at students or staff are not permitted
 - vi. Scurrilous, obscene or recklessly defamatory language aimed at any Board Member is not permitted.
- VI. Reports
 - a. Interim Director’s Report
 - b. Finance Report
- VII. Executive Session
 - a. Contract
 - b. Executive Session Action
- VIII. Action on Item from Executive Session
- IX. Adjournment: **Next Meetings: March 9, 2017, April 13, 2017**

**Felton Laboratory Charter School Board of Trustees Meeting
Thursday, February 9, 2017**

Minutes

Attendees: Mrs. Melissa Amaker-Small, Dr. Jennifer Cash, Mrs. Phebian Davis-Culler, Dr. Wanda Johnson, Mrs. Cynthia D. Keller, Mr. Alexander Tryciecky, and Mr. James Whetstone
Mrs. Patricia Goldsmith, Interim Director; Mr. Michael Coaxum, Business Manager

- I. The meeting was called to order at 6:05 p.m. by A. Tryciecky, Board chairperson.
- II. Adoption of agenda - A motion to adopt the agenda was made by C. Keller and seconded by J. Whetstone. *Result of voting: 7 yea; 0 nay*
- III. The mission statement was read by all board members who were in attendance (*Moved here while minutes were copied*).
- IV. Approval of Minutes
 - a. Regular Meeting-January 12, 2017- A motion to accept the minutes as written was made by J. Cash and seconded M. Amaker-Small. *Result of voting: 7 yea; 0 nay*
 - b. Called Meeting-January 19, 2017- A motion to approve the minutes as written was made by C. Keller and seconded by P. Davis-Culler. *Result of voting: 6 yea; 0 nay; 1 abstained (J. Cash)*
 - c. Called Meeting-January 25, 2017- The minutes from this meeting will be available at a later date.
- V. Public Comments – There were no public comments.
- VI. Reports
 - a. Interim Director’s Report
 - i. Ms. T. Love was formally introduced as the assistant director of FLCs. She began her duties on February 1, 2017.
 - ii. Open enrollment began February 1, and is going well. Applications are coming in daily. The application is also available online.
 - iii. Pre-step students (75-100) From Claflin and SCSU will be observing and assisting in classrooms.
 - iv. Males in the 3rd – 8th grades will attend the Brother’s Keeper Summit at SCSU on February 23, 2017.
 - v. Fifth Grade students participated in the Orangeburg County Community of Character program at Claflin, January 27, 2017.
 - vi. Afterschool students went to the program at MLK on yesterday (2-8-17) commemorating the Orangeburg Massacre.
 - vii. Several groups of students participated in the school choice rally.
 - viii. The spring book fair is in progress in the media center.

- ix. Two teachers and the assistant director will attend the Midschool Math National Conference in New Mexico, March 3-4, 2017.
- x. The Black History Program will be February 28, 2017.
- xi. A draft of the 2017-2018 calendar was distributed to board members.
- xii. P. Culler-Davis inquired about the difference in what is being offered at FLCS as opposed to what was offered before the school became a charter school. P. Goldsmith responded the school is moving towards implementation of a STEAM curriculum, but the teachers need to be trained and comfortable with the curriculum for it to be implemented correctly. Various components of the program are included in the afterschool programs, and the arts are part of the daily curriculum.

b. Finance Report

- i. Copies of the financial reports were distributed and reviewed. Finances are not where they should be due to issues with the charter school district as it relates to Power School.
- ii. The differences in the district figures and FLCS figures amount to \$112,411.00 (brick and mortar) and \$73,379.00 (base student cost). These figures are expected to be corrected after the 135th day reporting period.
- iii. Updates were provided concerning the inspection from the office of school facilities, especially as it relates to the kitchen area, which was a major concern. Changes had to be made in the manner that food preparation and services are provided. Upgrades to the kitchen are expected to be completed prior to the beginning of the next school year.

VII. Executive Session

- At 7:05 p.m. a motion to go into executive session was made by J. Cash and seconded by C. Keller. *Result of voting: 7 yea; 0 nay*
 - a. Contract
 - b. Executive Session Action
- At 8:42 p.m., a motion to go back into open session was made by J. Cash and seconded by J. Whetstone. *Result of voting: 7 yea; 0 nay*
 - *No action was taken during the executive session.*

VIII. Action on Items from Executive Session

- a. A motion to place an advertisement with SCASA (South Carolina Association of School Administrators) for the director's position to end on February 27, 2017, was made by M. Amaker-Small and seconded by C. Keller. *Result of voting: 7 yea; 0 nay*
- b. A motion to request all current contracts for review by the finance committee was made by P. Davis-Culler and seconded by C. Keller. *Result of Voting: 7 yea; 0 nay*

- c. A motion that we request the policies and procedures manual that was bylaws purchased so that the policies committee can access and use them to create necessary policies was made by P. Davis-Culler and seconded by J. Cash. *Result of Voting: 7 yea; 0 nay*
- d. A motion to hold a vote on the consulting agreement that was presented by Mr. Boyd was made by J. Cash and seconded by M. Amaker-Small. *Result of Voting: 0 yea; 7 nay (voting in favor of accepting the contract)*

IX. Ending Comments - None

X. Adjournment: The meeting adjourned at 8:49 p.m. with a motion given by C. Keller and seconded by P. Culler-Davis. *Result of voting: 7 yea; 0 nay*

XI. Submitted by Wanda Johnson