

Felton Laboratory Charter School

Title I and Parent Engagement Policy

2018-19

Parental involvement is an integral part of the Title I funds used at (Felton Laboratory Charter School). The administration and staff recognize the significance of a partnership between home and school to help children realize their fullest potential and this policy was created with that in mind. In collaboration with parents, Felton Laboratory Charter School has created a Parent and Family Engagement Policy as outlined by the Every Student Succeeds Act (ESSA). In accordance with this policy, we agree to the following:

- ❖ Meetings, conferences, surveys, suggestion boxes and electronic communication will be used as methods to generate parent feedback in the development of the plan. Procedures will be in place to respond to parent suggestions within two days of receiving the suggestion. These procedures will be followed by all staff members. We will respond to parent suggestions within 48 hours of receiving the suggestion.
- ❖ Parents will be asked to serve on the team that develops the Title I plan under section 1112, and the process of school review and improvement under section 1116.
- ❖ Felton Laboratory Charter School will have an annual meeting to inform parents of the school's participation in the program and to explain the requirements of the program and their right to be involved. Parents will receive regular communication, consisting of telephone contacts, website access and newsletters regarding upcoming Title I events.
- ❖ The school will engage parents in the planning and review of the Parent and Family Engagement Policy and the Family-School Compact. The Compact will outline how parents, the entire school staff and students will share in the responsibility for improved student achievement. Both the Parent and Family Engagement Policy and the Family-School Compact will be made available to parents for their feedback at the beginning of the school year. Parent feedback will be used to review and update the Parent and Family Engagement Policy and the Family-School Compact.
- ❖ Felton Laboratory Charter School will foster parent and family engagement through an established volunteer program, conferences, Back-to-School nights and other school programs such as PTA/PTO meetings. These meetings, including parent conferences, will be held at different times to accommodate parent schedules.
- ❖ Felton Laboratory Charter School believes that student success is a shared interest of both school and family. Incorporating parent and family engagement into the learning process, providing regular communication, and building meaningful relationships with families, create the framework for Title I. Title I funds may be used to pay reasonable and necessary expenses associated with parent and family engagement activities.

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- ❖ We will continuously update parents regarding curriculum, state and local assessments, and proficiency standards through family curriculum nights, conferences, newsletters and the school website. Parents will be informed of student progress through progress reports, report cards and conferences. Parents may schedule conferences with teachers during the school day and/or after school hours.
- ❖ Parents will be informed of the qualifications of their child's teacher. Parents will be notified in writing if their children are taught for four or more weeks by a teacher who does not meet the state qualifications and licensing criteria for the grade level and subject area for which they are teaching
- ❖ Felton Laboratory Charter School will schedule Title I committee meetings, with parent representation, for the purpose of developing, planning, reviewing and improving the Schoolwide Title I Program.
- ❖ The administration will attempt to provide a response to all parent suggestions/recommendations during the meeting, if possible; however, any suggestions/recommendations requiring additional study prior to issuing a response will be taken under advisement. A response will then be issued to the person(s) making the recommendation within 30 days of receipt of the recommendation.

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Felton Laboratory Charter School is committed to working together to provide the best education for your child. Having reviewed our current Parent and Family Engagement Policy and Family-School Compact, we now need your input in making our school the best. Thank you for staying involved in your child's education. We look forward to a successful year!

Please check the appropriate box and submit your feedback below.

I have read our Parent and Family Engagement Policy and our Family-School Compact. I agree that both documents assist me as a parent in becoming involved in my child's learning.

I have read our Parent and Family Engagement Policy and our Family-School Compact. I would like to offer the following suggestions to the Policy and/or Compact so they will better assist me as a parent in becoming involved in my child's learning.

Comments or Suggestions:

Print Name: _____ Signature: _____

Child's Name: _____ Homeroom Teacher: _____

Date: _____